



Cláudio José Alambre Coelho

📍 **Home** : Rua Francisco Alvo, Urb Horta S.Pedro LT 15 3°C, 8500-759, Portimão, Portugal

✉ **Email**: claudiocoelho181@hotmail.com 📞 **Phone**: (+351) 963023785

🌐 **Website**: <https://claudiocoelho.com>

🌐 **Website**: <https://pt.linkedin.com/in/cláudio-coelho-1b924552>

🌐 **Website**: <https://github.com/Fuzo12/>

Nationality: Portuguese

DIGITAL SKILLS

My Digital Skills

Python (Nível Académico) | HTML, CSS e JavaScript | SQL (PostgreSQL, MySQL, SQL Server) | LINGUAGEM C | Git | Python | Linux | Assembly (MIPS) | Programação em Java, Python, SQL, C, HTML, JavaScript, Assembly | Conhecimentos em linguagem de programação SQL e mongoDB | Team Management / Team Work | Project Manager | Product Manager | Development Methodologies: Scrum, Kanban | Azure, Azure DevOps | Postgres Database | IoT Applications (Arduino, Raspberry Pie) | Software Development and Software Engineering | Machine Learning | Frameworks: Django, Flask | Cisco Networks | Certificação Cybersecurity

EDUCATION AND TRAINING

[09/2021] **IT Engineering Degree**

ISMAT - Instituto Superior Manuel Teixeira Gomes <https://www.ismat.pt/>

City: Portimão | **Country**: Portugal | **Field(s) of study**: Information and Communication Technologies: • *Software and applications development and analysis* • *Database and network design and administration* | **Final grade**: 16

[07/2020 – 07/2021] **Management Degree (1º year)**

Universidade do Algarve - ESGHT www.ualg.pt

[26/07/2012] **Certificate in Communication, Customer Service and Conflict Management**

CONPRO - Consultadoria e Projectos LDA

- Communication
- Customer Service
- Conflict Management

[26/04/2020] **Digital Marketing Course**

USP - Universidade de São Paulo <https://pt.coursera.org/>

| **NQF Level**: Curso online

Difference between Marketing and Digital Marketing

Importance of ROI and how to calculate it

Funnel introduction

Google Analytics

Google Adwords

Channel types

SEM

SEO
Facebook Ads
Email Marketing
Configuring and planning campaigns
AB Tests
Strategy Metering and interaction

ORGANISATIONAL SKILLS

Organisational skills

Due to the professional experience acquired throughout my professional career, I consider myself a well-organized person, having acquired the necessary tools to make important choices and decisions and to prioritize matters that currently require more attention, thus rationalizing the necessary resources for the best resolution of the problem.

COMMUNICATION AND INTERPERSONAL SKILLS

Communication and interpersonal skills

I have an excellent communication skills acquired by integrating and managing teams throughout my professional career. I am currently responsible for organizing and managing teams at the company where I work. Responsible for communication between the client and the company, marketing and sales department.

WORK EXPERIENCE

[01/10/2023 – Current]

Product/Project Manager - ProppyTech

Casafari

City: Portimão

- Collaborate with clients to define project requirements, objectives, and success criteria;
- Work closely with tech teams to translate client requirements into technical specification;
- Create detailed project plans, outlining tasks, milestones, and resource allocation;
- Define project scope, goals, and deliverables, ensuring alignment with client expectations;
- Facilitate communication between clients and development teams, addressing any technical queries or concerns;
- Product tree (Epic, Feature, US, Backlogs, Sprints);
- Scrum Agile Methodology (Dailys, Reviews, Retro, Plannings, etc.);
- Provide timely updates and status reports to clients and internal stakeholders, about project progress;
- Proactively identify bottlenecks and obstacles and implement strategies to keep projects on track;
- Review and validate work completed by development teams to ensure it meets project specifications;
- Conduct thorough quality assurance checks to guarantee the accuracy and functionality of CRM implementations.

[01/2023 – Current]

IT Manager

Portitours Group - Portitours & Mares Maravilhosos

City: Portimão

- Implementation and maintenance of computer systems, networks and software;
- Software Engineering focused on the operation of the company;

- Implementation of computer systems, networks and applications to manage the organization's operations;
- Project and Product Management.

Skills: JavaScript · Python · HTML · CSS · Flask · C (linguagem de programação) · PostgreSQL · Security Management · Project Management · Teams management

www.portitours.pt

www.opheliacatamaran.pt

[15/09/2020 – 02/2023]

Project Manager - TravelTech

Grupo Portitours - Portitours & Mares Maravilhosos

City: Portimão

- **Project Manager:** planning, directing, and coordinating technology projects and teams;
- **Web & Software Development:** Booking Engines and OTA's (TravelTech);
- **Digital Marketing Manager.**

www.portitours.pt

www.opheliacatamaran.pt

Project Manager

Pearl Boats Lda www.pearl-boats.pt

City: Portimão

Pearl Boats Lda - Quality vessels Construction - Powerboats Company

- **Web Development:** Websites & Booking Engine implementation;
- **Digital Marketing manager:**
- **Digital Project Manager:** planning, directing, and coordinating technology projects.
- **Teams management:** training and teams management.

[07/03/2019 – 30/08/2020]

Manager

Royal Nautic www.royalnautic.pt

City: Portimão | **Country:** Portugal

- **Operational Management:** leading the land and sea teams, and logistics;
- **Digital Project Manager:** planning, directing, and coordinating technology projects and teams. Web design, Booking Engines and OTA's (OTA - Online Travel Agency);
- **Sales and Marketing:** Digital Marketing Management;
- **Human Resources:** training and teams management.

[12/2018]

Software developer

WazaSystems

Responsible for the designing and development of web applications and software projects in Python with Flask and Django frameworks. Proficient in managing full-stack web application projects, product development from concept through launch and iteration.

Skills:

- **Python:** Strong knowledge of Python programming for backend logic.
- **Flask & Django:** Experience with Python web frameworks to build scalable and secure web apps.
- **Databases:** Proficient in relational databases like SQLite, MySQL, and PostgreSQL, with skills in data modeling, schema design and querying.

- **Frontend Technologies:** Skilled in Bootstrap, JQuery, HTML5, CSS, and JavaScript for crafting dynamic and responsive web interfaces.
- **APIs:** Knowledge of building and consuming RESTful APIs for integration and data exchange.
- **Version Control:** Familiar with Git for source code management.
- **WordPress:** Developing and customizing WordPress websites, including theme customization, plugin integration, and optimizing performance.
- **Testing:** Experience in unit and integration testing to ensure high-quality code.
- **Product Management:** Knowledge of product management processes, from ideation to launch, ensuring alignment with business goals.
- **Prototyping:** Ability to create prototypes and wireframes to visualize and iterate on product ideas.
- **Product Lifecycle:** Understanding of the full product lifecycle, from concept to deployment and ongoing maintenance.
- **Scrum Agile Methodologies:** Dailys, Reviews, Retro, Plannings, etc.
- **Requirements Gathering:** Skilled in collaborating with stakeholders to gather and define project requirements.
- **Stakeholder Management:** Experience in working closely with stakeholders to ensure product objectives and user needs are met.
- **Launching Products:** Expertise in coordinating product launches, ensuring smooth deployment and post-launch support.

www.wazasystems.com

[03/2018 – 10/2018] **Skipper**

Timeless Moments <https://www.timelessmoments.pt/>

City: Vilamoura | **Country:** Portugal

- Yacht Skipper.

[2015 – 2018] **Skipper**

Islands 4 You <https://www.islands4you.pt>

City: Faro | **Country:** Portugal

- Skipper
- Sales

[2013 – 2016] **Security Response Team**

Vigiquinta (Quinta do Lago) <https://www.quintadolago.com/pt/servicos-do-resort/seguranca/>

City: Quinta do Lago | **Country:** Portugal

- Surveillance and protect people and goods in places where access is prohibited or restricted to the public;
- Intrusion response;
- Security monitoring.

[01/04/2012 – 2014] **Chief Security Officer**

Hotel Conrad <https://www.hilton.com/en/hotels/faoapci-conrad-algarve/>

City: Quinta do Lago | **Country:** Portugal

- Operate Electronic Surveillance Systems (CCTV) and ensure the security of the Hotel's facilities and staff, as well as customers.
- Teams management.

[31/07/2010 – 30/07/2011] **Executive Chauffeur**

Statur - Exquisite Chauffer Services <http://www.exquisite.statur.com/>

City: Faro | **Country:** Portugal

- Chauffeur luxury services to VIP clients;
- Teams management;
- Customer service.

[06/2008 – 24/07/2010] **Security Officer - Transportation of Values**

Esegur SA

City: Algarve | **Country:** Portugal

- Transport and security of banknotes, coins, securities and other valuables assets.

Hotel Vilasol Golf Resort & Spa (Vigilante)

Blue Security Serviços de Segurança Privada SA

City: Quarteira | **Country:** Portugal

- Operate Electronic Surveillance Systems (CCTV) and ensure the security of the Hotel's facilities and staff, as well as customers.

[15/09/2003 – 11/02/2007] **Navy Special Forces**

Portuguese Navy

City: Lisboa | **Country:** Portugal

- Ensuring the security of military and government infrastructure;
- Participate in amphibious assault, reconnaissance/intelligence actions;
- Navy Police;
- Protect Maritime Communication lines;
- Guarantee the security of the National territory and Maritime Security;
- Ensuring the safety of merchant ships and vessels, both in ports and at sea;
- Maritime defense of ports.

LANGUAGE SKILLS

Mother tongue(s): Português

Other language(s):

Inglês

LISTENING C2 READING C2 WRITING C2

SPOKEN PRODUCTION C2 SPOKEN INTERACTION C2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user